

FILM INDEPENDENT

Title: Film Education Manager (Youth, Community & Online Programs)

Reports to: Senior Director of Education and International Initiatives

Reporting to Senior Director of Education and International Initiatives, the Film Education Manager (Youth, Community & Online Programs), will create a robust year-round film program serving high school filmmakers (ages 14-18) in the Los Angeles area; curate a showcase of young filmmakers' works at the LA Film Festival; and produce a full day event at the LA Film Festival to screen these works and celebrate the filmmakers. In addition, the Education Manager will work across different departments to create new education content and expand existing online education offerings (for all audiences) for dissemination across different platforms.

Duties

Youth Programs:

- Develop and implement a robust film program to serve high school students in the LA area, engaging community organizations and/or high schools in the area
- Work with Institutional Giving and Corporate Sponsorship to identify funding opportunities and collaborate in writing competitive grant proposals
- Research and keep up to date with existing youth and high school programs to identify new opportunities in this field
- Design curricula for high school programs
- Curate Youth Filmmakers program at the LA Film Festival: Working with Festival Programming coordinate selection and curatorial process of youth shorts
- Select volunteer youth curatorial team to curate the Future Filmmakers Program, a showcase of High School students' films at the LA Film Festival.
- Produce Youth Filmmakers program at the LA Film Festival (1 full day of screenings and activities)
- Other duties as assigned

Online Programs:

- Develop and articulate a vision for a robust, compelling On-line Education Program for Film Independent
- Conduct landscape assessment of existing online film education content and resources
- Create inventory of all existing Film Independent programs and identify which are suitable for online distribution

- With Director of Membership, identify the best model that can extend online benefits and streaming services for Film Independent Members with the goal of growing national and international Membership
- Work with appropriate departments (Membership, Marketing, Education, Events) to develop and implement strategies to create engaging content that represents Film Independent's leading role in the field of Filmmaker Education

Requirements:

- B.A. degree in Film, Art Education or related field—MFA a plus
- Minimum of 2-years experience in youth film education and/or art education programs
- 2 years of event production or project management experience preferred
- Practical/working knowledge of different digital streaming platforms
- Experience shooting and editing short form content
- General Knowledge of filmmaking, independent film, and filmmakers
- Strong organizational skills, oral and written communication skills, and interpersonal skills
- Highly proficient in Microsoft Office, Raiser's Edge, WordPress, Final Cut Pro or Adobe Premiere
- Must have reliable transportation

Competencies:

- Interpersonal skills
- Organization/administrative skills
- Ability to collaborate across different departments
- Written communication
- Ability to direct volunteer staff
- Knowledge of independent film industry
- Ability to anticipate and meet deadlines
- Self-starter, highly motivated individual
- Ability to multitask and prioritize in a fast-paced environment
- Experience with Constituent Relationship Management systems or Event Management systems, a plus

Applicants should send a resume and cover letter to jobs@filmindependent.org.