

FILM iNDEPENDENT

<https://www.lacountyarts.org/employment/film-independent-inc-development-intern>

FILM INDEPENDENT – DEVELOPMENT INTERN

Film Independent's mission is to champion creative independence in visual storytelling and support a community of artists who embody diversity, innovation and uniqueness of vision. We produce the Film Independent Spirit Awards, recognizing the finest achievements of American independent filmmakers, Film Independent Presents, a year-round program offering screenings, conversations and other unique cinematic experiences including the acclaimed Live Read series. Our Artist Development programs provide labs for selected writers, directors, producers and documentary filmmakers and offer year-round networking opportunities. Project Involve is our signature program dedicated to fostering the careers of talented filmmakers from communities traditionally underrepresented in the film industry.

DESCRIPTION

Film Independent is looking for an organized, hardworking and enthusiastic intern to join our Development team. This intern will support the Development department's fundraising goals. They will have the opportunity to learn about all facets of fundraising and will gain experience in grants management, individual fundraising, corporate partnerships, membership, prospect research and database management. Duties may include proposal and report writing, research, Membership renewal calls, database cleanup in Raiser's Edge and assistance with virtual events, including Film Independent Presents special events and member nights. The intern will be fully integrated into the organization and will attend Development and all staff Zoom meetings to gain a better understanding of their role within Film Independent. This individual must be able to work a minimum of 20 hours a week. This is a fully remote position working between October and March.

QUALIFICATIONS

Applicants should have strong written and verbal communication skills. Applicants must have experience using Mac platforms and Microsoft Office and should have excellent organization skills with the ability to handle multiple projects. They should possess a professional and friendly office demeanor and must be comfortable working with the public. Knowledge of and interest in film and/or the arts in Los Angeles is a plus.

HOW TO APPLY

Please send resumes to Rebecca Cavallari rcavallari@filminddependent.org.